Who Do I Go to For Assistance With My Research and Scholarship?

**Administrative Specialist**
Holly Hauck
- Schedule meetings and maintain calendar for ADR and ORS sponsored meetings
- Plans and organizes social events and research trainings - Writing retreats, Research Day, think tanks, etc.
- Assist with Elements and offers research related admin. support
- Print documents, mail out, and route all correspondence to ORS team
- Maintain ORS Library - Books, journals, recorders, other resources

**Research Information Specialist**
Diane Carr
- Gift Card approvals
- Composes, formats/edits, designs, and creates graphics - graphs, timelines, posters, Power Point, infographics, diagrams, organizational charts
- DRC - Human Subjects Protection (IRB)
- Survey platform and website assistance
- Social media marketing and promoting CON research

**Director of Research Administration**
Nancy Taylor
- Pre-award assistance - Budget and proposal development, submission to OSP
- Post-award assistance and compliance - Effort certification, programmatic reports, monitor budget and assist with closeout
- Research funding opportunities

**Associate Dean for Research**
Tami Wyatt
- Develop strategies, provide leadership, and mentor faculty towards research and scholarship development and dissemination
- Department Chair - Human Subjects Protection (IRB)
- Align scholars with internal and external collaborators
- Secure resources for CON scholars

Diane Carr
Nancy Taylor
Holly Hauck
Tami Wyatt