

Office of Research Administration	RESEARCH TRAINING REQUIREMENT
Updated January 2022	CON ORS

Purpose: This policy provides requirements of College of Nursing faculty to act as the principle investigator for a research projects.

Abbreviations	Current CON Personnel
PI: Principal Investigator ORS: Office of Research Services CON: College of Nursing FMC: Financial Management & Compliance	Associate Dean for Research: Dr. Tami Wyatt Director of Research Administration: Nancy Taylor Administrative Assistant: Holly Hauck

Introduction: Faculty of the University of Tennessee College of Nursing are required to provide assurance of understanding related to the responsibilities of the role of Principal Investigator (PI) in any research project.

1. Assurance of understanding is obtained by:
 - a. Director of Research Administration will provide access to training modules through Canvas after proposal submission is completed.
 - b. Completing the *Overview of Accounting for Sponsored Projects* training module created by FMC through Canvas
 - c. Complete the quiz after training session
 - d. Submit copy of Certificate of Completion to Director of Research Administration for ORS records – will receive in campus mail within 30 days
2. This must be completed within 30 days after proposal submission
3. This certificate is good for 3 years and then the course will need to be taken again.
4. Failure to complete the above requirements could result in a delay of the grant acceptance process.